

**Board of Education
Regional School District 13**

**Regular Meeting
Memorial School, Library**

**January 22, 2014
Minutes & Motions**

The meeting was called to order by Mrs. Flanagan at 7:29 p.m. with the recital of the Pledge of Allegiance.

Roll Call	Mrs. Flanagan Mr. Fulton Dr. Friedrich	Dr. Onofreo Mrs. Buckheit	Mr. Renninghoff Mrs. Boyle
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Absent:	Mrs. Adams	Mr. Hicks	Mrs. Fronc
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Administrators	Dr. Veronesi
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Public Present There were 45 members of the public present. After the Jazz Band performance, four members of the public remained.

Public Comment
None.

Next Board Meeting
The next Board meeting will be February 12, 2014 at Strong School.

Approval of Agenda
Motion to approve the agenda made by Mr. Fulton, second by Mr. Renninghoff. Vote: Unanimous.

Approval of Minutes
Motion to approve the amended Minutes dated Jan 8, 2014 Regular Meeting made by Mr. Renninghoff, second by Mrs. Boyle. Vote in favor: Mr. Renninghoff, Mrs. Boyle, Mrs. Flanagan, Dr. Onofreo, Mr. Fulton, Dr. Friedrich. Abstention: Mrs. Buckheit.

Page Three, Second Sentence should read: Mr. Fulton asked that the calendar be checked to make sure there are no calendar conflicts with religious holidays.

**Presentation
Memorial Jazz Band Performance**

Mr. Fisher said there are 33 members of the jazz band. The band played Twenty-Five Or Six to Four by Chicago and invited the Board members to attend the upcoming Memorial School concert being held at CRHS on January 28, 2014.

Mrs. Flanagan thanked the students for playing and the parents for bringing them.

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Communications

Mrs. Boyle had someone ask her if Korn School was closing.

Superintendent's Report

- The Board will meet on April 2nd for Roles and Responsibilities 8:45 a.m. – 12 p.m. The Board members questioned the time. They thought it was supposed to be in the evening. Dr. Veronesi will check the time.
- Jim Barrett from DRA will meet with the Utilization Committee on Feb 14th at 9 a.m. Time will be confirmed.
- The last day of school and graduation is June 18, 2014 at this time.
- Saturday was the Jazz Band and Chorus Concert at Coginchaug. Everyone did a phenomenal job.
- Dr. Veronesi will work with District staff as well as the Emergency Management Director, Francis Willett, to do a SWOT assessment: strengths, weaknesses and opportunities in terms of school safety.

Mrs. Buckheit questioned whether the District received State money for safety upgrades. She also stated that recommendations from the Sandy Hook committee would be released and encouraged the District to review them.

Mrs. Buckheit said that school safety is a very big concern. Mrs. Boyle encouraged the superintendent to be aware of mental and emotional health issues that impact students in school.

Mrs. Flanagan said that the Board would like to see a summary report of what was done, what is being worked on, what is left to work on, and what cannot be done due to limited resources.

Mrs. Boyle said that the Building/Grounds/Transportation Committee of the Board of Education concentrated on safety in the buildings including the moving of students from the portables. She said one system she has seen in another town is labeling all of the windows and doors with letters and numbers so that the room(s) are easier to identify from the exterior. CT State Police also did a walk through to make recommendations.

Dr. Veronesi said that this falls within the category of "signage". Dr. Veronesi noted that an action plan would assist with timelines and accountability. Regarding the question of door locks, she indicated that replacement of door locks is costly and that some districts have chosen other methods to address this issue.

Mrs. Flanagan said that we do need a "Chief Safety Officer". This is a "journey" where our priorities are recognized and established.

Dr. Veronesi met with the administrative team to outline priorities for the next five months of school. The priorities include teacher evaluation, Common Core State Standards, school utilization study and the hiring of the high school principal. Dr. Veronesi outlined the process for the high school principal.

Mrs. Boyle asked that Mr. Gates participate in graduation as well. Mrs. Flanagan confirmed that Mr. Gates will be at the high school through the end of the school year.

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New Business

DECA Field Trip Request to the International Career Development Conference

Motion to approve the DECA International Career Development Conference field trip to Atlanta, GA on May 2-7, 2014 as presented made by Mrs. Boyle, second by Mr. Renninghoff. Vote: Unanimous.

Mrs. Boyle asked for feedback on the trip.

Old Business

2014-2015 District Calendar

Motion to approve the 2014-2015 District calendar as presented made by Mr. Renninghoff, second by Mr. Fulton. Vote: Unanimous.

Mrs. Buckheit asked if we knew when the “state calendar” would be going into effect.

Dr. Veronesi said that she has not heard anything yet.

Committee Reports

Utilization Committee – January 17, 2014 meeting

Mr. Fulton said that the committee met with DRA and the Demographic Study is complete. The next workshop is February 19th from 7 – 9 p.m. at Coginchaug. There will be less options talked about than at the first two workshops. There have been no decisions yet and nothing will be done during this budget process.

Mrs. Flanagan said that DRA was asked to look at enrollment by program as well as by school. More efficient ways to operate the programs and buildings are being considered. Community input is important.

Mrs. Boyle asked if transportation is being considered. Mrs. Flanagan said that a transportation study was done in 2007-2008 at the District’s highest enrollment.

Dr. Veronesi would like to have a personal letter go out to all parents so that they will attend the workshop. She will work on this with Mrs. Flanagan.

Policy Committee

- **FMLA 4151/4251**
- **Student Attendance and Truancy 5113**
- **Student Records 5125**
- **Wellness 5135**

Mrs. Flanagan asked that the members look over these policies and if there are comments send them to both Mr. Hicks and Dr. Veronesi. These will be voted on at the next meeting.

Public Comment

Colby Fraschilla liked the idea of a letter going to the parents. She doesn’t think that DRA understands RSD#13 programs. Parents are scared and do not want programs to disappear. It is important that families know that the Board of Education shared this concern with DRA. She asked about teacher/student ratios and class size.

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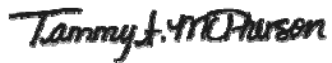
Mrs. Flanagan confirmed that the Board is listening to the community.

Christine Gerardi reiterated that DRA did not understand the programs in place in RSD#13.

Adjournment

Motion to adjourn at 9:17 p.m. made by Mrs. Boyle, second by Mr. Fulton. Vote: Unanimous.

Respectfully submitted,



Tammy A. McPherson
Regional District 13
BOE Recording Secretary